

DSAR08

Application for academic record or credit certificate

Please tick the required request			
Academic Record request- Full record of studies	<input type="checkbox"/>	Credit Certificate request Statement of courses passed	<input type="checkbox"/>
Please note: A certificate of conduct may only be printed after the official release of exam results at the end of the academic year. No 3rd party requests.			

1. Unisa Student number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>
2 Initials & surname	<input type="text"/>											
3 SA ID number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4 Passport number (foreign student)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5 Language of printout	<input type="checkbox"/> Eng	<input type="checkbox"/>	<input type="checkbox"/> Afri									
6 Qualification required	<input type="text"/>						OR	<input type="text"/> all formal studies at Unisa				
9 *Credits only	<input type="checkbox"/> Yes	<input type="checkbox"/> NO	*Only in the case of a credit certificate									
10 NQF Level	<input type="checkbox"/> Yes	<input type="checkbox"/> NO										
11 NQF Credits	<input type="checkbox"/> Yes	<input type="checkbox"/> NO										
12 Must the request be	<input type="checkbox"/> Faxed	<input type="text"/> Fax number										
	<input type="checkbox"/> Posted											

I declare that all the particulars furnished by me on this form are true and correct. I undertake to comply with all the rules, regulations and decisions of the university and any amendments thereto, and I have taken note of advice which may be applicable to students in general. I, as a student registered with Unisa or an applicant intending to study with Unisa, hereby consent that Unisa may use, distribute, process and communicate my personal data and information for all required academic processes pertaining to my application/registration to study with Unisa, which may include, although not limited to, internal administrative processing, educational research, and funding submissions, processing by the Matriculation Board and Admissions Committees, Higher Education South Africa, the Council of Higher Education, the South African Qualification Authority, and Public Providers of Education and Qualification Verification Agencies. I confirm that I have read the notice and understand the contents thereof.

Date	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Signature	<input type="text"/>
This form can be faxed to 012 429 4150 or posted to the university at PO Box 392, Unisa, 0003															
Please note: Unisa does not accept any forms submitted via e-mail.															